

Privacy Policy Notice

The policy: This privacy policy notice is served by CE Engineering (International) Ltd. whose registered address is: Unit 15, Merlin Business Park, Manston, Kent CT12 5HW, under the website www.ceengineering.net.

The purpose of this policy is to explain to you how we control, process, handle and protect your personal information through the business and while you browse or use this website. If you do not agree to the following policy you may wish to cease viewing/using this website, and or refrain from submitting your personal data to us.

Policy Definitions:

- "I", "our", "us", or "we" refer to the business, CE Engineering (International) Ltd.
- "you", "the user" refer to the person(s) using this website.
- GDPR means General Data Protection Act.
- PECR means Privacy & Electronic Communications Regulation.
- ICO means Information Commissioner's Office.
- Cookies mean small files stored on a users computer or device.

Key Principles of GDPR:

Our privacy policy embodies the following key principles;

- a) Lawfulness, fairness and transparency
- b) Purpose limitation
- c) Data minimisation
- d) Accuracy
- e) Storage limitation
- f) Integrity and confidence
- g) Accountability

Processing of Your Personal Data

Under the GDPR (General Data Protection Regulation) we control and/or process any personal information about you electronically using the following lawful bases.

- We are registered with the ICO under the Data Protection Register, our registration number is: ICO:00012391694
- **Lawful basis:** Consent
Where our purpose for processing is: Sales and/or purchase of product and/or provision of services.
Which is necessary because: You have made contact with us and have requested information or confirmation of products and/or services provided by us.
We process your information in the following ways: Secure electronic retention of contact details, email and/or notes of telephone conversations, and secure retention of hard copy documents.
Data retention period: We will continue to process your information under this basis until you withdraw consent or it is determined your consent no longer exists.
Sharing your information: We do not share your information with third parties.
- **Lawful basis:** Contract
Where our purpose for processing is: Contracted sales and/or purchase of product and/or provision of services.
Which is necessary because: Contract fulfilment.
We process your information in the following ways: Secure electronic retention of contact details, email and/or notes of telephone conversations, and secure retention of hard copy documents.
Data retention period: We will continue to process your information under this basis until you withdraw consent or it is determined your consent no longer exists.
Sharing your information: We do not share your information with third parties.
- **Lawful basis:** Legitimate interests
Where our purpose for processing is: To source information on availability of used HP NonStop product in the user base.

Which is necessary because: Provision of used HP NonStop product to the user base.

We process your information in the following ways: Secure electronic retention of contact details, email and/or notes of telephone conversations, and secure retention of hard copy documents.

Data retention period: We will continue to process your information under this basis until you withdraw consent or it is determined your consent no longer exists.

Sharing your information: We do not share your information with third parties.

If, as determined by us, the lawful basis upon which we process your personal information changes, we will notify you about the change and any new lawful basis to be used if required. We shall stop processing your personal information if the lawful basis used is no longer relevant.

Your Individual Rights

Under the GDPR your rights are as follows (you can read more about your rights at <https://ico.org.uk/>):

- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object; and
- the right not to be subject to automated decision-making including profiling.

You also have the right to complain to the ICO [www.ico.org.uk] if you feel there is a problem with the way we are handling your data.

We handle subject access requests in accordance with the GDPR.

Internet Cookies

We do not use cookies on this website.

Data Security and Protection

We ensure the security of any personal information we hold by using secure data storage technologies and precise procedures in how we store, access and manage that information. Our methods meet the GDPR compliance requirement.

Email Marketing Service

We do not use or employ an Email Marketing Service (EMS). All emails are generated internally.

Resources & further information

- [Overview of the GDPR - General Data Protection Regulation](#)
- [Data Protection Act 2018](#)